



Alamo Oaks Dermatology

Shanny A. Baughman M.D.

Certified by the American Board of Dermatology
General and Aesthetic Dermatology-Mohs Surgery

Billing Policy for Alamo Oaks Dermatology

- All co-pays must be paid at the time of service. If you are unsure as to your correct co-pay amount, please contact your insurance company to verify amount, by calling the member service phone number on your card.
- Coinsurance and deductible amounts are due in full within 30 days of the first statement received. If needed, please contact our office with any billing questions.
- There will be a \$25.00 charge for any returned checks.
- You will be given a separate billing policy for any cosmetic appointment deposits.

By signing this form you are verifying that you have read this notice and have provided the office with accurate and current information needed to process your medical claims.

*If you would like a copy of the signed form, please ask the receptionist ☺

X

Patient Signature/Date